



# WELWYN HATFIELD

Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.

Please ask for:  
Graham Seal

24 October 2016

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on **Tuesday 1st November 2016** at 7.30 pm in the Council Chamber, Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE

Yours faithfully

Director (Governance)

## AGENDA PART 1

1. APOLOGY
2. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 4 October 2016 (previously circulated).

4. ACTIONS STATUS REPORT

Report of the Director (Governance) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 15

6. DECLARATIONS OF INTEREST BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. ITEMS RELATING TO THE BUDGET AND POLICY FRAMEWORK FOR RECOMMENDATION TO COUNCIL

To consider the following items:-

- (a) Proposed Increase to Communal Facilities Charges for Sheltered Housing Residents and Life-line Charges for Council Tenants (Pages 5 - 10)

Report of the Executive Director which details the proposed changes to the current charges for the communal facilities and services provided to tenants living in sheltered accommodation.

- (b) Local Land Charges - Proposed Transfer of the Function to Her Majesty's Land Registry (Pages 11 - 14)

Report of the Director which requests Cabinet to recommend to Full Council the approval of budget growth to appoint staff to enable the Council to meet its statutory obligations.

8. CW ENTERTAINMENT (Pages 15 - 22)

Report of the Executive Director which provides information on the proposed review of fees and charges for CW Entertainment.

9. CCTV CONTRACT RE-TENDER (FORWARD PLAN REFERENCE FP764) (Pages 23 - 26)

Report of the Executive Director which recommends that a Procurement Board is set up to consider the future of the CCTV contract.

10. BUDGET 2016/17 (FORWARD PLAN REFERENCE FP774)

- (a) REVENUE BUDGET MONITORING REPORT AT 30 SEPTEMBER 2016 (PERIOD 6) (Pages 27 - 64)

Report of the Executive Director on the budget monitoring position to 30 September 2016.

- (b) CAPITAL BUDGET MONITORING AS AT 30 SEPTEMBER 2016 (PERIOD 6) (Pages 65 - 76)

Report of the Executive Director on the budget monitoring position to 30 September 2016.

11. COUNCIL TAX SUPPORT - HARDSHIP RELIEF AND DISCRETIONARY HOUSING PAYMENT UPDATE (Pages 77 - 80)

Report of the Executive Director which provides a quarterly update on the award of council tax support hardship relief and discretionary housing payments.

12. TREASURY MANAGEMENT STRATEGY MID-YEAR REPORT (Pages 81 - 96)

Report of the Executive Director which provides a mid-year update on treasury activities.

13. ECONOMIC DEVELOPMENT STRATEGY REFRESH (Pages 97 - 108)

Report of the Executive Director which details the changes to the refreshed Economic Development Strategy.

14. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:

15. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Items 16 and 17 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **PART II**

16. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION

To consider the following items of an exempt nature:-

### **AWARD OF CONTRACTS**

(a) Sale of Recovered Newspaper (Forward Plan Reference FP766)  
(Pages 109 - 112)

Report of the Executive Director providing details of the proposals for award of the contract.

- (b) Comingled Recycling (Forward Plan Reference FP765) (Pages 113 - 116)

Report of the Executive Director which provides details of the proposed award of contract.

- (c) Corporate Cleaning (Forward Plan Reference FP775) (Pages 117 - 120)

Report of the Executive Director which details the proposal for award of the contract.

- (d) Window Cleaning (Forward Plan Reference FP775) (Pages 121 - 124)

Report of the Executive Director which provides details of the proposals for award of the contract.

- (e) Award of Tree Maintenance (Forward Plan Reference FP776) (Pages 125 - 128)

Report of the Executive Director which provides details of the proposals for award of the contract.

17. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

<u>Circulation:</u>	Councillors	J.Dean (Leader)	M.Perkins
		D.Bell	B.Sarson
		H.Bromley	R.Trigg
		T.Kingsbury	

Executive Board  
Press and Public (except Part II Items)

**If you require any further information about this Agenda please contact Graham Seal, Governance Services Unit on 01707 357444, fax 01707 357257 or email – [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)**